



Neyaskweyahk Employment Skills Training

Box 219, Maskwacis, Alberta T0C 1N0

Phone: (780) 585-0191, 585-0192 Fax: (780) 585-3319

Toll free: 1-866-585-3941 ext. 251

Dear Applicant: _____

For your application to be reviewed and processed, all requested information in the application package must be provided.

Application Form Checklist

- NEST Training Application
- NEST Career Investigation Report
- Letter of Acceptance from chosen school/institution
- Fees Assessment schedule from school/institution accepted at
- Course Outline/Schedule
- SIN#
- Resume/Career Plan

Please Note Application Deadlines:

1-30 day Programs	2 weeks Prior to start date of program
Short term (2-6 month) Programs	4 weeks Prior to start date of program
Long term (6 months - 52 Weeks) Program	8 weeks prior to start date of program

Employment (please circle)					
Employed	Unemployed	Self-employed	Student		
Marital Status (Please Circle)					
Married	Single	Common Law	Separated	Divorced	Widowed
How many dependents do you have?		Is your Spouse:			
		Employed	Unemployed		

Dependents information

Name	Age	Female / Male

Education History

Last level of Education Completed:		Institution Name:		
City/Province		Length of course/Program		
Certificate	Diploma	Degree	Trades	Safety Tickets
List Tickets:				

Employment History

Current/ Most Recent Job	
Job Title	Supervisor
Employer	Years there
Reason For leaving:	

Second last Job

Job Title	Supervisor
Employer	Years there
Reason For leaving:	

Client Confidentiality & Consent Form

- This information is collected under the authority of the Indigenous Skills & Employment Training Services Agreement signed between Human Resource Skills Development Canada and Ermineskin Cree Nation. This information will be used to gather and store client information so as to determine your entitlement to programs, services and /or funding. The Privacy Act of Canada restricts any sharing of your personal data unless your written permission is first obtained. By signing this consent form, you authorize us to share only that information which is required by our partners in program and service delivery.
- You have access to information (under the Access to Information Act) that we maintain about you. You may request to see it upon one day's written notice. Be reminded that Neyaskweyahk Employment Skills Training is merely a custodian of the information gathered on clients. All information is the sole property of the Indigenous Skills & Employment Training Canada. You are NOT entitled to take possession of your file, but may request to see, add or change information therein.

AGREEMENT TO PROVIDE INFORMATION AND AUTHORIZATION TO SHARE IT WITH PARTNERS:

I, the under signed, have read and understand this consent form, including the advice on client confidentiality. To the best of my knowledge, the information I have provided is correct and complete. I will advise the Neyaskweyahk Employment Skills Training of any changes within 48 hours. Should I decide to apply for funding from Neyaskweyahk Employment Skills Training , I understand that this information shall be considered as part of any application for funding.

I, _____, hereby grant permission to the Neyaskweyahk Employment Skills Training to:

- Photograph
- Display my Testimony
- Reproduce my Testimony

I understand that this may be shown at displays during open house, Annual Reports in the communities.

I, _____, hereby consent to the use , and disclosure of ALL personal information listed.

Clients name (Print): _____

First Name

Middle Name

Last Name

Signature: _____

Date: _____

Day

Month

Year

5. What do people do in this line of work? (list the typical duties)

1. _____

2. _____

3. _____

6. Give names of 3 people you have contacted for information about this occupation (i.e. someone currently working in the field; counselors/program– people at an educational institution, employers).

Name	Job Title/ Position	Number(s)

7. What information were you given in regards to your career choice?

8. What are the pros/cons of this career? (please list)

PROS	CONS

9. What are the working conditions?

10. What salary can you expect when you start?

\$ _____/hour \$ _____ Salary/Year

14. Name 3 companies /employers (in our area or in Alberta) who hire people who have this training:

1) _____

2) _____

3) _____

15. What is the current demand /employment opportunities for people entering this field?

A) Where did you get this information?

16. Name 2 related occupations (other occupations where you could do similar work).

i. _____

ii. _____

17. What opportunities do you see for self-employment in this field? (free-lancing, consulting, starting your own business)

